

**Orchard City Council  
Regular Meeting, December 08, 2025**

**1. Call to Order and Announce a Quorum is Present:**

With a quorum of the Commissioners present, Mayor Matt Perreault called the Regular Meeting of the Orchard City Council to order at 5:00 p.m. on Monday, December 08<sup>th</sup>, 2025, in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.

**2. Roll Call:**

Matt Perreault, Mayor  
Morgan Supak, Commissioner  
Renee Wesbrooks, Commissioner  
Danielle Perreault, City Secretary

**3. Visitors / Citizens Forum: The following guests were in attendance:**

No one in attendance

**4. Commissioner Wesbrooks made a motion to approve November 13<sup>th</sup>, 2025, regular council meeting minutes. Motion passed unanimously.**

**5. Commissioner Supak made a motion to approve a maximum of \$500.00 per transaction (daily) by City Secretary outside of bills. If there is an emergency repair/expense exceeding that transaction amount an email is to be sent to council and may be approved via email from Mayor or a commissioner.**

**6. Update on Code Enforcement –**

- a. New code enforcer will be taking over January 13, 2026.
- b. Discussed Fence Ordinance Letter – City Secretary to respond to citizen email with second letter confirming denied exemption request.

**7. Update on Grants.**

- a. Commissioner Wesbrooks made a motion to extend the time of performance for the FY2020 Grant (#866 project) – City of Orchard Water Storage Tank to December 31, 2026. Motion passed unanimously.

**8. Commissioner Supak made a motion to approve restroom renovation from Janicek's Plumbing, quote #2294-City Hall2 for \$8,736.00. Motion passed unanimously.**

**9. Discuss/act on the Kitchen Sink Repairs in OCC. Sink does not sit flush in cabinet countertop and the sink plumbing was not installed correctly causing it to leak into cabinet. Get a quote from Janicek's to repair the OCC kitchen sink.**

**10. Commissioner Supak made a motion to waive the OCC rental fees for the Orchard High School Reunion organized by David Kolafa next spring. Motion passed unanimously.**

**11. Executive Session. No executive session.**

**12. Commissioner Wesbrooks made a motion to approve the November 2025 financial statement. Motion passed unanimously.**

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13. Commissioner Wesbrooks made a motion to approve the payment of bills for November 2025, which includes a transfer from General Funds Savings to General Funds Checking in the amount of \$20,000.00 on November 10, 2025, and \$10,000.00 on November 24, 2025. Commissioner Supak abstained from direct deposit on 11-26-25 (Jerome Supak). Mayor Perreault abstained from payroll direct deposit on 11-26-25 (Danielle) and a longevity check on 11-26-25 (Danielle). Motion passed unanimously.

14. Announcements-

- Commissioner Supak requested to use the OCC on Wednesday, December 10, 2025, for Brazos Little League meeting.
- Dani - Mac McStravick would like to continue renting through April. Council requests that he bring it to council for approval. Put on Agenda for January.
- Commissioner Wesbrooks inquired about the Orchard Facebook page vs the Orchard – Government page. She will contact the admin for the community page.
- Commissioner Wesbrooks requested for Tim to remove the cones by the post office.
- Dani - Table for Winter Wonderland City of Wallis. Table of 6. Commissioner Supak and Commissioner Wesbrooks will attend.
- Tree Trimming Services
  - December 08, Doug (RainCo – Tree service). Tree trimming services will provide a quote tomorrow for the locations that we looked at (easements/park/city hall).
  - Call Simpson Tree Trimming to set up appointment for walk-thru. They left a message, interested in providing tree trimming services.
- December 11, Jennifer and Brandon from Accurate coming out to update RVS and beacon with the new meter installs, and to train Dani and Tim on repairing damaged meters/endpoints/wires in the field.
- December 13, birthday at the park. (rental of only tables and chairs)
- Brazos Little League sponsorship paperwork
- Elections-
  - Fort Bend County asked if Orchard can be 2026 Primary Voting Site, council said yes they can use City Hall for 2026.
  - City Election needs to be held professionally with outside monitor (not just city secretary), the outside monitor will count the votes, etc.

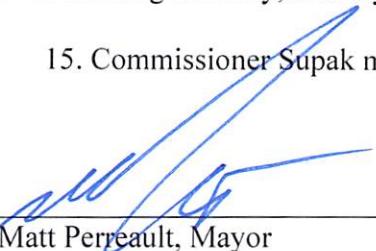
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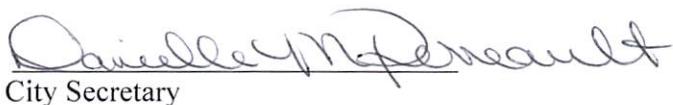
- Slaughterhouse – left a request with city secretary to add an additional tank and if it filters properly then hook up to city sewer.
- City Hall office flooring, no updates. Spoke with a commercial floor specialist in Houston. They do not come this far out from Houston. She showed the photos that were submitted to her crew and they stated this is a massive job to repair the city hall flooring; everything out of office, sanding, repair, refinish, polyurethane, etc.) Suggested, a more economical fix would be covering it with floating floor (vinyl) or carpet.

Next meeting Tuesday, January 13, 2026.

15. Commissioner Supak made a motion to adjourn the meeting at 6:05p.m. Motion passed unanimously.

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Matt Perreault, Mayor

  
Danielle M. Perreault  
City Secretary